



## CLIMATE EMERGENCY ADVISORY COMMITTEE

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Meeting to be held REMOTELY on  
Friday, 17th July, 2020  
at 1.00 pm

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### MEMBERSHIP

#### Councillors

B Anderson  
J Bentley  
D Blackburn  
N Buckley  
A Garthwaite  
K Groves  
J Illingworth  
M Midgley  
L Mulherin  
M Shahzad  
P Wadsworth  
N Walshaw (Chair)  
P Wray

#### **Note to observers of the meeting:**

To remotely observe this meeting, please click on the 'View the Webcast' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1133&MId=10048&Ver=4>

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**Agenda compiled by:**  
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**Governance and Scrutiny Support**  
**Telephone: 0113 37 89954**

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <ol style="list-style-type: none"> <li>1) To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</li> <li>2) To consider whether or not to accept the officers recommendation in respect of the above information.</li> <li>3) If so, to formally pass the following resolution:-</li> </ol> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2000 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence from the meeting.</p>	
6			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To receive and approve the minutes of the meeting held on Tuesday 10<sup>th</sup> March 2020.</p>	7 - 12
7			<p><b>OPEN FORUM</b></p> <p>At the discretion of the Chair, a period of up to 15 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Committee. No member of the public shall speak for more than five minutes in the Open Forum, except by permission of the Chair.</p> <p>Please note: Members of the public are asked to submit a video of their question or statement to <a href="mailto:climate.emergency@leeds.gov.uk">climate.emergency@leeds.gov.uk</a> by 12 p.m. on Wednesday 15<sup>th</sup> July 2020.</p>	

Item No	Ward	Item Not Open		Page No
8			<p><b>WORKING GROUPS UPDATE</b></p> <p>To receive a verbal update on the progress of the Committees' working groups to date.</p>	
9			<p><b>SETTING THE SCENE - ENVIRONMENTAL IMPACT OF COVID-19</b></p> <p>To consider the report of the Head of Democratic Services that introduces a presentation that sets out some of the environmental impacts of the Covid-19 pandemic.</p>	13 - 14
10			<p><b>GREEN RECOVERY</b></p> <p>To consider the report of the Head of Democratic Services that introduces a presentation that sets out the Council's plans for green economic recovery in Leeds, following the outbreak of Covid-19.</p>	15 - 16
11			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To be confirmed.</p>	

#### **Third Party Recording**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

## Climate Emergency Advisory Committee

Tuesday, 10th March, 2020

**PRESENT:** Councillor N Walshaw in the Chair

Councillors B Anderson, D Blackburn,  
N Buckley, P Carlill, A Garthwaite,  
S Golton, J Illingworth, M Midgley,  
L Mulherin, M Shahzad, P Wadsworth and  
P Wray

### **44 Appeals Against Refusal of Inspection of Documents**

There were no appeals.

### **45 Exempt Information - Possible Exclusion of the Press and Public**

There were no exempt items.

### **46 Late Items**

Item 10 - The report titled 'Response to the Citizens' Jury's Recommendations' was unavailable at the time of agenda publication and was published as a late item (Minute 53 refers)

### **47 Declaration of Disclosable Pecuniary and Other Interests**

There were no declarations of disclosable pecuniary or other interests.

### **48 Apologies for Absence**

Apologies were received from Councillors K Groves and J Bentley, and Councillors P Carlill and S Golton were in attendance as substitutes.

### **49 Minutes of the Previous Meeting**

#### Matters arising

Minute 41 – The Leeds Climate Change Citizens' Jury - September to November 2019

Members noted the earlier intention for the annual report of the Committee to be submitted to the meeting prior to Full Council in March. However, Members were advised that as the first meeting of the Committee took place in July 2019, the report would be submitted to the first meeting of the Committee in the 2020/21 municipal year, and subsequently to the Full Council meeting due to take place in July 2020.

Draft minutes to be approved at the meeting  
to be held on Friday, 17th July, 2020

Members noted the importance of maintaining communication with the public with regular updates in regards to the progress made to reach the 2030 carbon neutral target, and were assured that a wide range of engagement activity continues to take place to inform residents of steps taken to address the climate emergency and information around upcoming projects – including community events, social media and the ‘Leeds by Example’ website, a monthly newsletter, along with the update report submitted to Executive Board in January 2020.

**RESOLVED** – That the minutes of the meeting held 13 January 2020 be approved as an accurate record.

*Councillor Mulherin arrived at 1:10 p.m. during discussion of this item.*

## **50 Open Forum**

Elliot Kilbride, Environmental and Facilities Coordinator at Yorkshire Building Society (YBS), addressed the Committee. Mr Kilbride informed the Committee that YBS is committed to the climate emergency declared in Leeds, and has been successful in reducing internal carbon emissions by 48% since 2012. Members were advised of the extent of change implemented across the business, from waste disposal to business travel, to contribute to the challenge. Despite their continuous efforts, Mr Kilbride noted the challenge of mapping indirect emissions that occur in the company's value chain. Mr Kilbride also recognised the value of communicating with communities around environmental initiatives, and therefore sought further opportunities for partnership working with Council teams to provide a coordinated and comprehensive approach.

Paul Ellison, Managing Director at Yorkshire Design Group, addressed the Committee. Mr Ellison noted the importance of recognising the contributions that individuals and families can make to support the climate agenda, and encouraged the development of ambitious projects and strategies, such the proposals for Clean Air Day and Car Free Day, for local businesses to engage with. Mr Ellison made a number of suggestions for creative ways to engage communities, such as a temporary free bus travel scheme and pop-up forests, highlighting the need for more activities and events in the city centre.

Leah Stuart, Associate Director at Civic Engineers, addressed the Committee. Ms Stuart informed Members of a number of projects focused on providing sustainable infrastructure for communities, such as developing a car-free school in the city centre, but highlighted that a number of barriers to the success of such projects had evidenced the need for significant policy change. Ms Stuart highlighted the financial implications for the construction industry when choosing more sustainable materials, and the need for innovation within the sector that is supported by the local authority.

## **51 Working Groups Update**

The Chief Officer for Sustainable Energy and Air Quality, Polly Cook, provided an update to Members on the progress of the working groups to the Committee as follows:

Draft minutes to be approved at the meeting  
to be held on Friday, 17th July, 2020

## Biodiversity and Food Production

Members were advised that the group had focused on coordinating projects across the city during planting season, and had identified opportunities for closer partnership working in the future with the highways department for nature conservation projects. Tree replacement policy had been established as a key area of focus moving forward, with specific focus on the White Rose Forest strategy.

## Planning, Buildings and Energy

Since the previous meeting, the group had contributed to the Council's response to the government consultation on energy efficiency standards in building regulations, and a subsequent joint letter from the Leeds City Council and a number of other UK cities to the Secretary of State for Housing, Communities and Local Government. Further to the Developer Forum held in December 2019, Members had also received further updates on work to consolidate and strengthen existing sustainable design guidance and toolkits, which will provide greater clarity to property developers as to what is expected of them. A training programme for officers and plans panel Members is also being developed.

## Transport

Members were advised that the group had recently focused on active travel alongside alternative fuel infrastructure, with input from the Living Streets charity around local walking initiatives and community group support. The group are planning to review best practice walking strategies at future meetings. In regards to the alternative fuel strategy, the group gathered initial feedback and will continue to develop. The group also sent a letter to Leeds Bradford Airport with a number of questions, however the response stated that they did not collect data on some of the areas of interest, and therefore a letter would be sent to all airlines located within the airport requesting further data.

During discussions, Members noted the intention for Leeds Bradford Airport to be invited to the first Committee meeting of the next municipal year.

## **52 Climate Emergency Business Engagement**

The Chief Officer for Sustainable Energy and Air Quality submitted a report that introduced a presentation from representatives of the West and North Yorkshire Chamber of Commerce, providing some key facts on business engagement with the climate emergency in the region.

Mark Goldstone, Head of Business Representation and Policy at the West and North Yorkshire Chamber of Commerce, was in attendance and provided a verbal presentation to the Committee, highlighting the following:

- Most local businesses are looking to respond to the challenge of making their practices more sustainable, however in recent survey, only 50% of businesses thought it would be useful to measure their carbon footprint.

Reasons for this included lack of resource, and limited understanding of the procedures and also of the benefits to their company;

- Businesses require information and positive incentives to be compliant, including a phased introduction and implementation period of any new policies. Mr Goldstone also noted that the Chamber would like to contribute to formal consultations on changes, due to their membership of over a quarter of the employed population;
- Businesses require consistency across Yorkshire local authorities, to avoid confusion and enable compliance.

Members discussed a number of matters, including:

- Members noted the need for steer from national government to introduce positive incentives, and that a Developers Forum had been established to provide insight to the industry for lobbying activity;
- Members recognised the concerns of businesses in regards to stranded assets, particularly for carbon intensive industries, and were advised that the Bank of England were undertaking analysis of business assets and financial resilience;
- Members were concerned to hear about the increased business rates for companies who retrofit their estates with sustainable features. However, Members also noted the importance of communicating the long term benefits of investment and funding streams available for businesses.
- There was some discussion around the potential for a devolution deal for the region, and Members were conscious that plans need to balance economic and climate impact.

The Chair noted the importance of working with the Chamber to pool expertise as the business sector responds policy changes to tackle climate change in coming years, and coordinate opportunities for 'quick wins' for local businesses.

**RESOLVED** – That the contents of the report, along with Members comments, be noted.

### **53 Response to the Citizens' Jury's Recommendations**

To consider the report of the Director of Resources and Housing that provides a formal response to the Citizens' Jury's recommendations from the Council's perspective.

The Director of Resources and Housing, Neil Evans, introduced the report and highlighted the key messages throughout the report. It was noted that since publication of the report, it had been announced that £6m would be invested in local tree planting, utilising land holdings and specifically The Arium. Whilst recognising that the growth of aviation is not compatible with a zero carbon target, the Director noted that the Leeds Bradford Airport only accounts for 1.4% of air travel, and therefore steps taken in isolation for Leeds would not be appropriate without a clear national aviation strategy. Members were advised that this has been a matter continuously raised with central government by the Executive Member for Climate Change, Transport and Sustainable Development.

Members discussed a number of matters, including:

- In response to a query around feedback to the Citizen's Jury on the responses set out within the report, Members were advised that the Jury are no longer a meeting body, and therefore the decision was taken to respond to recommendations through publicly available reports submitted to the Committee. It was also requested that the West Yorkshire Combined Authority be included in future reporting to ensure that transport matters are covered by all relevant decision makers;
- In relation to Recommendation D, Members sought clarity on the use of crowd-funding as a means of financing solar PV systems on Council buildings. Members were advised that a variety of funding sources are being explored for community projects to make use of a mixed economy, but in the main, for in house council projects we will continue borrow at very low rates;
- Members raised concerns with vegetation management around rail tracks, and were advised that work is ongoing to ensure that processes adhere to the recommendations set out within John Varley's independent report to the Department for Transport on Network Rail's approach to vegetation management.

#### **RESOLVED –**

- a) That future reports include input from the West Yorkshire Combined Authority in relation to the transport recommendations;
- b) That the contents of the report, along with Members comments, be noted.

*Councillor S Golton left the meeting at 2:50 p.m. during discussion of this item.*

#### **54 Any Other Business**

The Chair noted that the next meeting had been arranged to consider the support provided to schools and the views of children and young people. The Chair advised that the open forum would not take place at the next meeting, to allow children and young people to contribute to the meeting and share their ideas in a less formal and more child friendly format.

#### **55 Date and Time of Next Meeting**

The next meeting will take place Monday 27 April 2020 at 5:00 p.m.

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**Report of the Head of Democratic Services**

**Report to Climate Emergency Advisory Committee**

**Date: 17 July 2020**

**Subject: Setting the Scene – Environmental Impact of Covid-19**

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has consultation been carried out?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**1. Purpose of this report**

1.1 The purpose of this report is to introduce a presentation that sets out some of the environmental impacts of the Covid-19 pandemic.

**2. Main issues**

2.1 The Chief Officer (Sustainable Energy and Air Quality) will deliver a presentation at the meeting.

**3. Recommendations**

3.1 The Climate Emergency Advisory Committee is asked to note the contents of the presentation.

**4. Background documents<sup>1</sup>**

4.1 None.

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<sup>1</sup> The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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**Report of the Head of Democratic Services**  
**Report to Climate Emergency Advisory Committee**  
**Date: 17 July 2020**  
**Subject: Green Recovery**

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has consultation been carried out?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**1. Purpose of this report**

1.1 The purpose of this report is to introduce a presentation that sets out the Council's plans for green economic recovery in Leeds, following the outbreak of Covid-19.

**2. Main issues**

2.1 The Chief Officer (Sustainable Energy and Air Quality) and the Chief Officer (Economic Development) will deliver a presentation at the meeting.

2.2 The presentation will refer to information and advice set out in the recent national report 'Reducing UK emissions: 2020 Progress Report to Parliament' published by the Committee on Climate Change, which can be found [here](#).

**3. Recommendations**

3.1 The Climate Emergency Advisory Committee is asked to note the contents of the presentation.

**4. Background documents<sup>1</sup>**

4.1 None.

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